

Date: December 27, 1998

To: George Gerbner, CEM President  
C.J. Hannon, CEM Program Director  
Norma Pecora, Convention Co-Chair  
Vibert Cambridge, Convention Co-Chair  
Yahya Kamalipour, Chair, CEM Board of Directors Events Committee

cc: Brian Linson, CI Research Director  
Sandra Tilford, CEM Membership Coordinator

From: Victoria Tredinnick, outgoing Program Director

**Re: 1999 CEM Convention Program**

I am sending you the following materials in preparation for a planning meeting (see below):

1. Convention planning timeline
2. 1999 Convention draft schedule
3. Founding Convention schedule
4. 1999 Convention draft list of working group chairs and facilitators
5. Founding Convention list of working group chairs and facilitators
6. Descriptions of the 14 working groups
7. Copies of the 12 Convention session proposals received as of December 27, 1999
8. List of other programming possibilities: artists, speakers, etc. with contact information

PHONE MEETING:

YOUR CHARGE: Provide me with final, publication-ready version of text announcing Convention program for January 1999 issue of the Monitor.