

QUEENS COLLEGE

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FLUSHING • NEW YORK 11367

DEPARTMENT OF COMMUNICATION
ARTS AND SCIENCES

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January 10, 1984

*File
Chesebro*

George
Dear ~~Colleague~~:

I sincerely appreciate your recent decision to serve as an Associate Editor for Communication Quarterly. Your contributions will strengthen Communication Quarterly, ECA, and the discipline.

As you may know, the "Editor-Elect's Page, 1985-1987," appeared in the Fall 1983 issue of CQ (see enclosed). Accordingly, we can expect to begin receiving essays shortly.

I have enclosed the list of Associate Editors who have agreed to serve on the CQ Board thus far. Only five people have yet to respond to my invitation. Please check this list to be sure that I am listing your name and institutional affiliation (if relevant) as you wish them to appear in the journal. Please contact me if a change is appropriate.

If extended blocks of more than two weeks emerge when you cannot receive essays, please drop me a brief note. If you have already specified dates when you cannot receive essays, I will respect these dates.

Again, I am pleased you will be serving on the Editorial Board of CQ.

Sincerely yours,

Jim

James W. Chesebro, Ph.D.
Editor-Elect,
Communication Quarterly

EDITOR-ELECT's PAGE
1985-1987

Communication Quarterly invites submission of essays which promote the understanding of human communication. This objective is guided by particular policies.

The journal will retain its philosophical commitment to an eclectic approach to the study of communication. All types of essays will be considered for publication including scholarly papers, papers of topical interest, state of the art reviews, and supported opinion. Similarly, essays may be philosophical, theoretical, methodological, critical, applied, pedagogical, or empirical in orientation. Moreover, submissions from all geographic areas are encouraged. As a regional journal and a publication of the Eastern Communication Association, the journal will periodically include official statements of the Association such as its Constitution and Bylaws and the "Directory of Graduate Departments in the Eastern Region." In sum, the eclectic approach of the journal entails a commitment to publish essays of the highest quality regardless of their type, orientation, or origin.

The quality of essays will be determined by an Associate Editor review process. While the Editor is ultimately responsible for the quality of the journal, each essay submitted will be reviewed by at least two Associate Editors. In all cases, the evaluations of these Associate Editors will provide the foundation for judgments made regarding the publication of an essay in this journal. A "blind review" process will be employed in which Associate Editors are asked to evaluate an essay without knowledge of the author(s) of the essay. Author(s) must therefore eliminate all self-identifying references from the manuscript and its notes and references prior to submitting an essay.

"Special" issues and guest editors will continue to be featured. A special issue constitutes a grouping of essays devoted to the exploration of a common theme or problem requiring multiple perspectives and more diverse forms of specialized knowledge than are typically possible within a single essay. A "call for papers" for all special issues will be announced in the journal; special issues are open to all. Accordingly, special issue proposals should be forwarded to the Editor as soon as possible. In addition, each essay submitted for any special issue will be evaluated individually through the established Associate Editor review process. Thus, a special issue does not exempt any essay

from the normal review process nor is any reader precluded from submitting for a special issue.

Those new to publishing are particularly encouraged to submit to the journal. Special efforts will be taken to provide guidance and assistance to these new scholars. The future of the discipline resides with these people.

Manuscripts should be submitted in triplicate. The original essay should be retained by the author(s). No manuscripts will be returned. All essays should be previously unpublished and not presently under consideration by any other publisher. Manuscripts should typically not exceed 6,000 words or 25 double-spaced typed 8½ by 11 inch pages including all tables, notes, and references. Tables and notes should be held to an absolute minimum. Author(s) should prepare a separate title page containing the title of the essay, the complete name of each author as it is to appear in print, the current mailing address of each author, the present institutional affiliation of each author, and the highest degree earned and where earned for each author. An essay based upon a dissertation and thesis should be so marked on the title page, with the name of the director of the study supplied. Likewise, if any portion of an essay has been presented as a speech, colloquy, conference or convention paper, it should be so marked on the title page. A separate page should include the title of the article and a single paragraph abstract not exceeding 100 words. Essays initially submitted may employ any standard style sheet. Essays accepted for publication must, however, conform to the style and documentation requirements specified in the third edition of the *Publication Manual of the American Psychological Association* and the APA's 1977 "Guidelines for Nonsexist Use of Language" which appeared as Change Sheet 2 in the 1974 *APA Manual*. Articles reporting on use of human subjects must give evidence that experiments were in compliance with all regulations of the Department of Health and Human Services regarding voluntary participation, informed consent, deception, and debriefing. The Editor reserves the right to request certification of compliance from authors.

Submissions for the Winter 1985 issue and thereafter should be sent to the Editor-Elect: Professor James W. Chesebro, Department of Communication Arts and Sciences, Queens College of CUNY, Flushing, New York 11367. Ideas for book reviews should be sent to the Book Review Editor-Elect: Professor Gerald M. Phillips, Department of Speech Communication, The Pennsylvania State University, University Park, PA 16802.

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Associate Editors

Floyd D. Anderson, State University of New York College at Brockport.

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